

**BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA**

TUESDAY

2:00 P.M.

JUNE 27, 2006

PRESENT:

**Bob Larkin, Chairman**  
**Bonnie Weber, Vice Chairman**  
**Jim Galloway, Commissioner**  
**David Humke, Commissioner**  
**Pete Sferrazza, Commissioner**

**Amy Harvey, County Clerk**  
**Katy Singlaub, County Manager**  
**Melanie Foster, Legal Counsel**

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**06-711      AGENDA**

In response to the call for public comment, James Kozera spoke on the noise surrounding the Reno Livestock Event Center. Sam Dehne said items over a certain amount of money should be listed on the agenda twice. Gary Schmidt objected to the approval of the agenda stating it was not citizen friendly.

In accordance with the Open Meeting Law, on motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the agenda for the June 27, 2006 meeting be approved with the following changes: **Delete** Item 8D, purchase of 400 symbol hand held bar code scanners from OM Office Supply, Inc., Item 8J(2), agreement between Washoe County and Nevada Land Conservancy, Item 28, first reading of an Ordinance to amend Chapter 25, and Item 32, the Comprehensive Settlement Agreement with Evans Creek LLC.

**06-712      PUBLIC COMMENTS**

County Manager Katy Singlaub stated the Open Meeting Law did not require a public body to tolerate comments that were willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks. Ms. Singlaub noted Section 8.05 of the Nevada Open Meeting Law manual stated, "The Chair of a public body may, without the vote of the public body, declare a recess to remove a person who is disrupting the meeting."

Guy Felton spoke on the Open Meeting Law.

Sam Dehne discussed his disdain concerning the two-minute time limit for public speakers.

Gary Schmidt announced a program discussing the Andrew Lane Fire that was scheduled to air on local television.

James Kozera spoke on the sound system at the Reno Livestock Center. He asked for restrictions on the hours the Livestock Center could operate their sound system.

Ms. Singlaub, explained staff from the Reno-Sparks Convention and Visitors Authority (RSCVA) had met with Mr. Kozera to review their policies. She said the County did not have authority over the Rodeo, the State Fair, or the Livestock Center since it was operated by the RSCVA. Ms. Singlaub commented the RSCVA had not been able to satisfy the citizen's complaints.

#### **COMMISSIONERS'/MANAGERS ANNOUNCEMENTS**

In response to Commissioner Sferrazza, Katy Singlaub, County Manager, indicated the Reno-Sparks Convention and Visitors Authority (RSCVA) managed the Reno Livestock Event Center. She said the RSCVA tried to address complaints when they were received.

Chairman Larkin requested James Kozera refrain from commenting from the audience.

Commissioner Sferrazza asked if the fairgrounds belonged to the County or the City of Reno. Ms. Singlaub replied the fairgrounds were the property of the RSCVA, under lease from Washoe County, but within the City limits. Commissioner Sferrazza requested review of the noise ordinance. Ms. Singlaub suggested the RSCVA and Livestock Center management appear before the Board to discuss their procedures.

Due to continued outbursts, Mr. Kozera was escorted from the Chambers.

Commissioner Galloway commented when a citizen chose to speak on the agenda they should speak specifically on the agenda as listed. He said he would represent the Commission during a charity summer ice cream festival scheduled for July 8, 2006 sponsored by the Reno Host Lions.

Commissioner Weber said she attended the Sierra Nevada Job Corp graduation.

Commissioner Humke discussed the numerous fires within the State at the present time. He said the fires might be consolidated and named a Federal Fire Incident by the federal government to allow additional resources and manpower to fight

them. Commissioner Humke stated the headquarters for the Federal Command Center would be located at Carson High School.

**06-713            RESOLUTIONS OF CONGRATULATIONS - ERIN BROSY AND BONNIE ELLIOTT - COMMUNITY RELATIONS**

On motion by Commissioner Weber, seconded by Commissioner Humke, which motion duly carried, it was ordered that the following Resolutions be adopted and Chairman Larkin be authorized to execute the same:

**RESOLUTION**

**WHEREAS**, The Prudential Spirit Community Awards was created by Prudential Financial in partnership with the National Association of Secondary School Principals (NASSP); and

**WHEREAS**, The Prudential Spirit of Community Award is a nationwide program honoring young people for outstanding acts of volunteerism; and

**WHEREAS**, The awards are designed to emphasize the importance our nation places on service to others and to encourage young Americans of all backgrounds to contribute to their communities; and

**WHEREAS**, The awards program is in its eleventh year and more than 20,000 high school and middle school students submitted applications for this year's program; and

**WHEREAS**, Erin Brosy, a senior at Earl Wooster High School, was named one of Nevada's top two high school youth volunteers for 2006, in the Eleventh Annual Prudential Spirit of Community Awards; and

**WHEREAS**, Erin raised community awareness about homelessness while organizing an "Empty Bowls" dinner that raised more than \$6,000 for the Interfaith Hospitality Network; and

**WHEREAS**, Erin has greatly improved the quality of life to students and teachers throughout schools; now, therefore, be it

**RESOLVED**, That the Board of Washoe County Commissioners hereby expresses their congratulations to Erin Brosy for her outstanding volunteer contribution and dedication to her school and her community.

**RESOLUTION**

**WHEREAS**, The Prudential Spirit Community Awards was created by Prudential Financial in partnership with the National Association of Secondary School Principals (NASSP); and

**WHEREAS**, The Prudential Spirit of Community Award is a nationwide program honoring young people for outstanding acts of volunteerism; and

**WHEREAS**, The awards are designed to emphasize the importance our nation places on service to others and to encourage young Americans of all backgrounds to contribute to their communities; and

**WHEREAS**, The awards program is in its eleventh year and more than 20,000 high school and middle school students submitted applications for this year's program; and

**WHEREAS**, Bonnie Elliott, a senior at McQueen High School, was named a Distinguished Finalist in Nevada for 2006 in the Eleventh Annual Prudential Spirit of Community Awards; and

**WHEREAS**, Bonnie helped coordinate a donation drive at her school that collected more than 400 coats for local elementary school children in need; and

**WHEREAS**, Bonnie has greatly improved the quality of life to students throughout schools; now, therefore be it

**RESOLVED**, That the Board of Washoe County Commissioners hereby express their congratulations to Bonnie Elliott for her outstanding volunteer contribution and dedication for her community.

**06-714      RESOLUTION OF APPRECIATION - URBAN ARBOR DAY  
CELEBRATION - PARKS**

Upon recommendation of Jennifer Budge, Park Planner, through Doug Doolittle, Regional Parks and Open Space Director, on motion by Commissioner Sferrazza, seconded by Chairman Larkin, which motion duly carried, it was ordered that the following Resolution be adopted and the Chairman be authorized to execute the same:

**RESOLUTION OF APPRECIATION**

**Brown Elementary School**  
**Home Depot Foundation**  
**National Arbor Day Foundation**

**WHEREAS**, Arbor Day is celebrated nationally to increase awareness of the importance of keeping trees in urban areas and encouraging public support for tree planting and care; and

**WHEREAS**, trees reduce erosion, clean the air, produce oxygen, provide habitat for wildlife, and are a renewable resource that benefits our community; and

**WHEREAS**, the National Arbor Day Foundation selected Washoe County's South Valley Regional Sports Complex as one of ten parks nationally to host an Urban Arbor Day Celebration, getting the public's attention while enhancing Washoe County's urban forest by planting new trees; and

**WHEREAS**, Washoe County's Urban Arbor Day Celebration was funded by a generous \$15,000 grant from the Home Depot Foundation; and

**WHEREAS**, Eighty sixth-grade students from Brown Elementary School joined this effort by helping to plant 100 trees at the South Valley Regional Sports Complex on Friday, April 28, 2006; now therefore, be it

**RESOLVED**, that the Washoe County Board of Commissioners expresses appreciation to the students and teachers of Brown Elementary School, The Home Depot Foundation, and The National Arbor Day Foundation for their support of Washoe County Regional Parks and Open Space, as well as their dedication to enhancing the quality of life in our community.

#### **DISCUSSION ON CONSENT AGENDA**

In response to the call for public comment, Sam Dehne said he was opposed to having one vote cover all the items within the consent agenda. Juanita Cox requested the agenda be more informational. Gary Schmidt was opposed to the number of items placed on the consent agenda.

#### **06-715      MINUTES**

Commissioner Weber and County Clerk Amy Harvey discussed citizen identification in the minutes.

On motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the minutes of the regular meeting of April 25, 2006 be approved.

#### **06-716      SEXUAL ASSAULT MEDICAL CARE PAYMENT**

Pursuant to NRS 217.280 to 217.350, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that payments with funds from the District Attorney's account designated

Sexual Assault Victims Expenses be authorized for initial emergency medical care for 61 sexual assault victims in an amount totaling \$11,361.46 and for follow-up treatment (up to \$1,000) for victims, victim's spouses and other eligible persons as set forth in a memorandum from Kim Schweickert, Program Assistant, District Attorney's Office, dated June 5, 2006.

**06-717            TERMINATION OF KATRINA EMERGENCY/FINANCIAL REPORT - MANAGEMENT SERVICES**

Upon recommendation of Aaron Kenneston, Emergency Manager Administrator, through John Slaughter, Management Services Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the termination of the declared Katrina Emergency be ratified. It was further ordered that the final Katrina Emergency Financial Report be accepted.

**06-718            ACCEPTANCE OF CASH DONATIONS – SENIOR SERVICES**

Commissioner Galloway acknowledged the donations and extended the gratitude of the Board to the donors.

Upon recommendation of Marietta Bobba, Senior Services Director, through John Berkich, Assistant County Manager, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the following donations for the fourth quarter of fiscal year 2005/06 in the amount of \$9,977.86 be accepted:

<b><u>Donor (Purpose/Program)</u></b>	<b><u>Cash Value</u></b>
Lend-A-Check (General Donation)	\$ 350.00
Anonymous Donations (Mental Health Program)	135.00
Harrah's Employee Poker Tournament (Nutrition Program)	1,600.00
Nowling Construction, Inc. (Nutrition Program)	2,000.00
Wells Fargo Foundation (Nutrition Program)	1,000.00
Scolari's (Sparks Senior Center)	25.37
Anonymous Donations (Senior Law Project)	105.00
20th Century Club (Adult Day Care Program)	1,000.00
Scolari's (Adult Day Care Program)	26.82
Theta Master Chapter-Beta Sigma Phi (Adult Day Care Program)	50.00
William Wasley (Adult Day Care Program)	100.00
United Way of Northern Nevada (General Donations)	148.67
Anonymous (General Donations)	3.00
Park Place (Older American's Month Programming)	100.00
Wells Fargo Foundation (Older American's Month Programming)	3,000.00
Anonymous (Angel Fund)	<u>334.00</u>
<b>Total Cash Donations</b>	<b>\$9,977.86</b>

It was further ordered that the Finance Department be directed to make the following budget adjustments:

<b>Increase Revenues</b>	<b>Description</b>	<b>Amount</b>
20074-484000	Mental Health Donations	\$ 135.00
20223-484000	Lend-A-Check Donations	350.00
20071-484000	Adult Day Care Donations	1,176.82
20067-484000	Legal Donations	105.00
20051-484000	Sparks General Donations	25.37
20281-484000	Older American's Month Donations	3,100.00
20046-484000	Reno General Donations	151.67
20275-484000	Angel Fund Donations	334.00
20047-484000	Nutrition Program Donations	4,600.00
<b>Total</b>		<b>\$9,977.86</b>

<b>Increase Expenditures</b>	<b>Description</b>	<b>Amount</b>
20074-710500	Mental Health Donations	\$ 135.00
20223-710500	Lend-A-Check Donations	350.00
20071-710500	Adult Day Care Donations	1,176.82
20067-710500	Legal Donations	105.00
20051-710500	Sparks General Donations	25.37
20281-710500	Older American's Month Donations	3,100.00
20046-710500	Reno General Donations	151.67
20275-710500	Angel Fund Donations	334.00
20047-710500	Nutrition Program Donations	4,600.00
<b>Total</b>		<b>\$9,977.86</b>

**06-719                    GRANT - DNA CAPACITY ENHANCEMENT PROGRAM - LAS VEGAS METROPOLITAN POLICE DEPARTMENT - SHERIFF**

Upon recommendation of Don Means, Crime Laboratory Commander, through Dennis Balaam, Sheriff, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the DNA Capacity Enhancement Program Grant acquired equipment and software from the Las Vegas Metropolitan Police Department Crime Laboratory to the Washoe County Sheriff's Office, valued at \$51,952.21, be accepted.

**06-720                    REAPPOINTMENT - INCLINE VILLAGE/CRYSTAL BAY CITIZEN ADVISORY BOARD**

Commissioner Galloway explained one seat remained unfilled on the Incline Village/Crystal Bay Citizen Advisory Board because he needed additional time to review all of the applications and have the opportunity to talk to the applicants. He requested that information be sent to the Incline Village newspaper so citizens knew the reasoning behind the vacant seat.

On motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that Patrick McBurnett be reappointed as an At-Large member to the Incline Village/Crystal Bay Citizen Advisory Board with a term beginning on July 1, 2006 and ending on June 30, 2008.

**06-721            REAPPOINTMENTS/APPOINTMENTS - WEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD**

On motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that Trudy Brussard and Peter Kirby be reappointed as East of McCarran At-Large members, Patty Schweitzer as an alternate, and Karen Peek and Ron Nicholson be appointed as West of McCarran At-Large members to the West Truckee Meadows Citizen Advisory Board with terms beginning on July 1, 2006 and ending June 30, 2008.

**06-722            REFRESHMENTS - CITIZEN ADVISORY BOARD TRAINING PROGRAMS - COMMUNITY DEVELOPMENT**

Upon recommendation of Bob Webb, Planning Manager, through Adrian Freund, Community Development Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the expenditure to provide refreshments for participants attending Citizen Advisory Board training programs in fiscal year 2006/07 in an amount not to exceed \$1,500 be approved.

**06-723            RECLASSIFICATION REQUESTS - HUMAN RESOURCES**

Commissioner Sferrazza requested a list of the pay grade change amounts for positions being reclassified.

Katy Singlaub, County Manager, noted the financial information was provided; however, in the future, staff would include a more detailed pay grade beside each position where a specific salary change was listed.

Chairman Larkin said the staff report dated June 7, 2006 indicated positions were being reviewed by the HAY Group for final review. He asked if the Board would be approving the requests before the HAY Report or would the HAY Group have the final say. Ms. Singlaub replied the Board adopted a policy that made the HAY Group the final arbiter on those decisions of job classifications. Chairman Larkin said the Board would not be approving the change of three positions but reaffirming the Board's policy that the HAY Group makes the final determination. Ms. Singlaub concurred.

Upon recommendation of Joanne Ray, Human Resources Director, through John Berkich, Assistant County Manager, on motion by Commissioner Humke,

seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the following reclassification requests submitted through the job evaluation and classification process be approved:

**Fiscal Year 2006/07 Reclassifications of Existing Positions:**

<b>Department</b>	<b>Current Position</b>	<b>Pay Grade</b>	<b>Recommended Job Class</b>	<b>Pay Grade</b>
Alternative Sentencing	Human Services Support Specialist I	G	Alternative Sentencing Officer II	K
Community Development	Development Information Specialist	H	Planning Technician	H
County Manager/Mgt. Services	County Grants Administrator	P	Community Support Administrator	P
Health 3 Positions	Air Quality Specialist II	N	Pending <sup>1</sup>	Pending
Health	Environmentalist II	N	Sr. Environmentalist	O
Health 2 positions	Health Analyst	M	Analyst (Health) <sup>2</sup>	Pending
Health	HIV Program Coordinator	N	Program Coordinator	L
Health	Office Support Specialist	H	Account Clerk II	H
Human Resources	Office Support Specialist	H	Human Resource Specialist II	J
Information Technology	Administrative Secretary	J	Administrative Assistant I	K
Information Technology	GIS Specialist	K	Technology Systems Developer II <sup>3</sup>	N(O)
Information Technology	IT Systems Developer II	N(O)	Sr. Technology Systems Developer <sup>3</sup>	P
Information Technology	Sr. IT Support Specialist	J(K)	Sr. Technology Systems Administrator <sup>3</sup>	P
Information Technology	Sr. IT Systems Developer	P	Technology Project Coordinator <sup>3</sup>	Q(R)
Juvenile Services	Psychologist	R	Psychologist/Administrator	S
Juvenile Services	Sr. Probation Officer	1PP	Program Manager	R
Library	Account Clerk	G	Office Support Specialist	H
Public Guardian	Sr. Guardian Case Manager	N	Supervising Guardian Case Manager <sup>4</sup>	O
Public Works/Animal	Animal Services Supervisor	L	Animal Control Officer	I

Services				
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<sup>1</sup> Job Evaluation under review by Hay Group Consultants; final level of appeal for new job class of Sr. Air Quality Specialist.

<sup>2</sup> Under review by Hay Group Consultants; final level of appeal for job evaluation and compensation.

<sup>3</sup> See Hay Group Consultants Information Technology Review Results below.

<sup>4</sup> Public Guardian's office received a new Supervising Guardian Case Manager position; subsequent recruitment and reclassification actions will result in an organizational structure consisting of two Supervising Guardian Case Managers and one additional Guardian Case Manager. The Senior Guardian Case Manager job classification will be abolished.

<b>Department</b>	<b>Current Position</b>	<b>Pay Grade</b>	<b>Recommended Job Class</b>	<b>Pay Grade</b>
Public Works/Engineer	Civil Engineering Assistant	K	Civil Engineer II	N(O)
Public Works/Engineer 2 positions	Licensed Engineer	Q(R)	Sr. Licensed Engineer	R(S)
Public Works/General Services	Graphic Design Artist	G	Duplicating Equipment Operator II	G
Public Works/Telecom	Telephone Technician	K	Sr. Telephone Technician	L
Purchasing	Office Assistant II	E	Pending	Pending
Regional Parks and Open Space	Horticulture Assistant	H	Horticulture Assistant	I
Regional Parks and Open Space	Park Operations Superintendent	Q	Park Operations Superintendent <sup>1</sup>	Pending
Senior Services	Social Worker III	N	Human Services Support Specialist I	G
Sheriff	Chief Records Clerk	I	Chief Records Clerk (Civil)	J
Sheriff	Detentions Operations Manager	P	Detentions Operations Manager	Q
Sheriff	Office Assistant II	E	Office Assistant III	G
Sheriff	Sheriff Records Section Manager	M	Sheriff Records Section Manager	N
Social Services/CPS	Office Assistant II	E	Office Support Specialist	H
Social Services/CPS	Administrative Assistant I	K	Pending <sup>2</sup>	Pending
Treasurer	Account Clerk II	H	Department Computer Applications Specialist	J
Treasurer	Deputy Treasurer	L	Assistant Chief Deputy Treasurer	N
Water	Account Clerk	G	Account Clerk II	H

Resources 2 positions				
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<sup>1</sup>Under review by Hay Group Consultants; final level of appeal for job evaluation and compensation.

<sup>2</sup>Job evaluation under review by Hay Group Consultants; final level of appeal.

Department	Current Position	Pay Grade	Recommended Job Class	Pay Grade
Water Resources	Water Meter Technician II	H	Sr. Water Meter Technician	I
Water Resources	Senior Sewer Worker	J	Wastewater Collections Systems Supervisor	K
Water Resources 2 positions	Senior Utility Worker	J	Supervisor Utility Worker	K
Water Resources 12 positions	Utility Worker II	I	Pending	Pending
Water Resources 3 positions	Water Meter Technician II	H	Pending	Pending
Water Resources	Utility Worker Supervisor	M	Utility Operations Supervisor	N

### **Reporting of Reclassifications and Reevaluations**

Department	Current Position	Pay Grade	Recommended Job Class	Pay Grade
Water	Manager Utility Services Division	U	Deputy Director of Water Resources <sup>1</sup>	Pending

### **Reporting of IT Reclassification and Reevaluations conducted by HAY Consultants**

Current Position	Pay Grade	Recommended Job Class	Pay Grade
IT Support Specialist 2 positions	H	Technology Support Technician I <sup>2</sup>	H
IT Support Specialist 3 positions	H	Technology Support Technician II	I
Sr. Support Specialist 8 positions	J(K)	Sr. Technology Support Technician	K
Network Engineer I 2 positions	K(L)	Technology Systems Administrator I <sup>3</sup>	K(L)
Network Engineer II 3 positions	L(M)	Technology Systems Administrator II	L(M)

<sup>1</sup>Job evaluation under review by Hay Group Consultants per recommendation of the Job Evaluation Committee.

<sup>2</sup>Positions classified as a Technology Support Technician II level, may be underfilled at I level for up to 12 months.

<sup>3</sup>Positions classified as a Technology System Administrator II level, may be underfilled at level I for up to 12 months.

<b>Current Position</b>	<b>Pay Grade</b>	<b>Recommended Job Class</b>	<b>Pay Grade</b>
Network Engineer II 3 positions	L(M)	Technology Network Engineer II	L(M)
Sr. Network Engineer 2 positions	P	Sr. Technology Systems Administrator	P
GIS Analyst I 1 position	L	Technology Systems Developer I <sup>1</sup>	L
IT Systems Developer I 4 positions	L	Technology Systems Developer II	N(O)
GIS Coordinator	O	Technology Project Coordinator	Q(R)
IT Project Coordinator I	P(Q)	Technology Project Coordinator	Q(R)
IT Project Coordinator II	Q(R)	Technology Project Coordinator	Q(R)

### **New and/or Revised Job Classes**

<b>Job Class</b>	<b>Pay Grade</b>
Code Enforcement Officer I	J
Code Enforcement Officer II	K
Government Affairs Manager	Q
Permits Plus Zone Manager	Q
Sr. Telephone Technician	L
Sr. Meter Technician	I
Supervisor Utility Worker	K
Technology Network Engineer I	K(L)
Technology Network Engineer II	L(M)
Sr. Technology Network Engineer	P
Technology Project Coordinator	Q(R)
Technology Support Technician I	H
Technology Support Technician II	I
Sr. Technology Support Technician	K
Technology Systems Administrator I	K(L)
Technology Systems Administrator II	L(M)
Sr. Technology Systems Administrator	P
Technology Systems Developer I	L
Technology Systems Developer II	N(O)
Sr. Technology Systems Developer	P
Utility Operations Supervisor	N
Wastewater Collections Systems Supervisor	K

<sup>1</sup>Positions classified as a Technology Systems Developer II, may be underfilled at level 1 for up to 2 years.

<sup>2</sup>Positions classified as a Technology Systems Developer II, may be underfilled at I level for up to 2 years.

**Abolished Job Classes**

<b>Job Class Title</b>
Code Enforcement Officer
Development Information Specialist
GIS Analyst I
GIS Analyst II
GIS Coordinator
HIV Program Coordinator
IT Project Coordinator I
IT Project Coordinator I
IT Support Specialist
Sr. IT Support Specialist
Service Support Manager
IT Systems Developer I
Network Engineer I
Network Engineer II
Sr. Network Engineer
Sr. Guardian Case Manager
Sr. Sewer Manager
Sr. Utility Worker
Utility Worker Supervisor

**06-724      EQUAL EMPLOYMENT OPPORTUNITY PLAN - HUMAN RESOURCES**

Chairman Larkin asked if the objectives, as stated in the agenda memorandum dated June 7, 2006, were possible. Katy Singlaub, County Manager, replied staff had discussed the objectives at length. She said the goals were ambitious, but the County had some great plans and programs in place to encourage people to apply. Ms. Singlaub indicated there had been an improvement of performance in diversifying the workforce.

Joanne Ray, Human Resources Director, agreed it was an ambitious objective; but the County could make strides, which was the intent of the plan. She explained, through the workforce development effort, staff expected to implement the development plans for each department. Chairman Larkin said the County would be facing a large turnover with their senior staff that would require a strategic plan to attempt and fill every position in order to meet the objectives. He said an overriding goal needed to be achieved for transition into a 21st century organization. Ms. Ray explained the Human Resources Department recruited based on job-related criteria.

Commissioner Sferrazza remarked the County was underrepresented within the Hispanic workforce and over represented with women. Jim German, Human

Resources Manager, replied the equal employment opportunity concept was to provide equal employment opportunity for females and protected groups.

Ms. Singlaub clarified statistics were prepared by the type of job. She said there would always be an overrepresentation of a female workforce in comparison to the labor workforce in the region. Commissioner Sferrazza thought the purpose was to eliminate gender bias. Ms. Singlaub commented that was the goal.

Upon recommendation of Ms. Ray, through John Berkich, Assistant County Manager, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the Equal Employment Opportunity Plan for Washoe County be approved.

**06-725            AMENDMENT - GRANT PROGRAM CONTRACT - RENO-  
SPARKS GOSPEL MISSION - MANAGEMENT SERVICES**

Upon recommendation of Gabrielle Enfield, Grants Administrator, through John Slaughter, Management Services Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the amendment to the Grant Program Contract with the Reno-Sparks Gospel Mission, concerning the operation of the Men's Homeless Shelter, be approved and Chairman Larkin be authorized to execute the same.

**06-726            COMMUNITY DEVELOPMENT CAPACITY BUILDING  
INITIATIVE GRANT - CHARLES SCHWAB BANK -  
MANAGEMENT SERVICES**

Upon recommendation of Gabrielle Enfield, Community Support Administrator, through John Slaughter, Management Services Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the Community Development Capacity Building Initiative Grant award from the Charles Schwab Bank in the amount of \$20,000 be approved. It was further ordered that the Finance Department be directed to make the appropriate budget adjustments.

**06-727            INTERLOCAL COOPERATIVE AGREEMENT - REGIONAL  
TRANSPORTATION COMMISSION - SUN VALLEY REGIONAL  
PARK MASTER PLAN - PARKS**

Upon recommendation of Jennifer Budge, Park Planner, through Doug Doolittle, Regional Parks and Open Space Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, it was ordered that an Interlocal Cooperative Agreement between Washoe County and the Regional Transportation Commission, concerning joint participation in the lease and development of a parcel of Bureau of Land Management (BLM) land, APN 508-02-055, for the Sun Valley Regional Park be approved and Chairman Larkin be authorized to

execute the same. It was further ordered that the Sun Valley Western Arterial be incorporated as part of the Sun Valley Regional Park Master Plan.

**06-728            PURCHASE - SHORETEL VOICE OVER INTERNET**  
**PROTOCOL TELEPHONE SYSTEM - PUBLIC WORKS**

Commissioner Sferrazza requested the cost differential between the existing technology and the planned new technology.

Katy Singlaub, County Manager, explained the Animal Control building was an isolated facility; and it would be easier to examine the performance of the system without having to invest in an entire telephone overhaul.

Tom Gadd, Public Works Director, explained the test would allow staff to write the performance specifications needed when the system would be installed on a larger magnitude.

Commissioner Sferrazza asked if competitive bidding was done and if there were digital systems other than the Voice Over Internet Protocol (VOIP). Mr. Gadd replied this was considered computer equipment, and it was not in the realm of competitive bidding. He said staff from Telecommunications and Information Technology (IT) had interviewed a number of vendors to compare products. He said ShoreTel was selected over other vendors because the architecture lent itself to a smaller test, and they had local vendors. Mr. Gadd explained the ShoreTel system integrated with Microsoft Outlook so IT was interested how the VOIP would incorporate with the existing Microsoft Outlook system the County used. He indicated it would run parallel to the telephone system presently installed in Animal Control in the event staff needed to fall back to the existing system. Mr. Gadd said this would not dictate what enterprise solution was selected for future County facilities.

In response to Commissioner Galloway, Craig Harrison, Telecommunications Manager, replied hacking would not occur since the Animal Facility test would be internal within the County. He said the system would be on the Intranet not the Internet.

Commissioner Sferrazza asked what the benefit was if the County could not use the system to call third parties. Mr. Gadd said the County would use it internally, but it also connected to a standard trunk line in order to make a call elsewhere.

Upon recommendation of Mr. Harrison, through Mr. Gadd, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the purchase and installation of a ShoreTel Voice Over Internet Protocol (VOIP) telephone system for the new Animal Services Facility located on Longley Lane in the amount of \$34,088.24 be approved. It was further ordered that the existing budgeted funds within Animal Services be transferred from

500100-710100 to 500000-781004, and the Finance Department be directed to make the necessary budget adjustments.

**06-729            ACCEPTANCE - FEDERAL FUNDS - STATE DIVISION OF CHILD AND FAMILY SERVICES - SOCIAL SERVICES**

Upon recommendation of Mike Capello, Social Services Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the Social Services Director be authorized to retroactively accept federal funds from the State Division of Child and Family Services (DCFS) for fiscal year 2006, to assist youth in making the transition from foster care to economic self-sufficiency, in the amount of \$78,665. It was further ordered that the Finance Department be directed to make the appropriate budget adjustments.

**06-730            EXPENDITURE - RENO BUSINESS INTERIORS - CAPITAL PROJECTS**

Upon recommendation of Mike Capello, Social Services Director, and Dave Solaro, Capital Projects Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the Social Services and Public Works Departments be authorized to expend \$61,091.22 to purchase and install a filing system at 350 South Center Street through Reno Business Interiors.

**06-731            CASH AND JUROR FEE DONATIONS - SOCIAL SERVICES**

Commissioner Galloway acknowledged the donations and extended the gratitude of the Board to the donors.

Upon recommendation of Mike Capello, Social Services Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the following cash donations in the amount of \$10,269.65 and the Juror fee donations in the amount of \$3,600 be accepted. It was further ordered that the Social Services Department be authorized to expend the following funds to benefit children in care and families who are clients:

**General Donations:**

<b>Cash Donors</b>	<b>Amount</b>
Prosthodontics of SW Michigan	\$ 100.00
Julie Ludviksen	100.00
Blue Cross of California	3,000.00
Community Foundation	2,000.00
United Way of Northern Nevada Employees	797.33

**Recruitment and Training Donations:**

<b>Cash Donors</b>	<b>Amount</b>
Dave Thomas Foundation for Adoption	\$1,552.32
Unknown	720.00

<b>Juror Donations</b>	<b>Amount</b>
Juror Donations	\$3,600.00

<b>Kids Campus Activity Center Donations</b>	<b>Amount</b>
County Commission District 1 Special Funding	\$2,000.00

It was also ordered that the Finance Department be directed to make the following budget adjustments for fiscal year 2005/06:

<b>Cash Object/Account</b>	<b>Description</b>	<b>Amount of Increase</b>
<b>280440-484000</b>	<b>General Donations</b>	<b>\$5,997.33</b>
<b>20095-484000</b>	<b>Foster Care Donations</b>	<b>2,272.32</b>
<b>280440-484190</b>	<b>Juror Donations</b>	<b>3,600.00</b>
<b>20094-484000</b>	<b>Campus Activity Center Donations</b>	<b>2,000.00</b>
280440-710500	General Donations/Other Expense	\$5,997.33
20095-710500	Foster Care Donations/Other Expense	2,272.32
280440-710500	Juror Donations/Other Expense	3,600.00
20094-710500	Campus Activity Center/Other Expense	2,000.00

**06-732      GRANT OF EASEMENT - CONVEYANCE CHANNEL - NORTH SPANISH SPRINGS FLOODPLAIN DETENTION FACILITY - WATER RESOURCES**

Upon recommendation of Jeanne Ruefer, Water Resources Planning Manager, through Steve Bradhurst, Water Resources Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the easements for the construction of a conveyance channel appurtenant to the North Spanish Springs Floodplain Detention Facility from the Jeanette Marlia Trust and Scotty and Gail Peterson Trust be accepted. It was further ordered that Chairman Larkin be authorized to sign the Grants of Easement and the Water Resources Department be directed to record the Grants of Easement at the County Recorder's Office.

**06-733**

**PROFESSIONAL SERVICES AGREEMENT - WOOD RODGERS  
- FACILITY PLAN FOR FLOOD CONTROL IMPROVEMENTS -  
WATER RESOURCES**

Commissioner Humke commended the agreement and said it was necessary for that area to acquire flood control.

In response to Chairman Larkin, Katy Singlaub, County Manager replied there were several factors that lead to the prioritization including the amount of damage, risk, closeness to structures, and the danger to public safety and property.

Jeanne Ruefer, Water Resources Planning Manager, said Bailey Canyon was at the top of the list for capital improvements during this fiscal year. She said the list also included Hidden Valley and the Virginia Foothills. Chairman Larkin requested an update on the Capital Improvement project list.

Commissioner Galloway stated funds for this project were not from the 1/8 percent sales tax and independent from the major flood project. Ms. Ruefer agreed.

Upon recommendation of Ms. Ruefer, through Steve Bradhurst, Water Resources Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, it was ordered that a professional services agreement between Washoe County and Wood Rodgers, concerning development of a facility plan for flood control improvements on Bailey Canyon in an amount not to exceed \$125,000, be approved and Chairman Larkin be authorized to execute the same.

**06-734**

**AGREEMENT AMENDMENT - RENO-SPARKS CONVENTION  
AND VISITORS AUTHORITY - MANAGER**

John Sherman, Finance Director, outlined the issues and options as stated in the agenda memorandum dated June 15, 2006.

Chairman Larkin warned Sam Dehne about yelling out from the audience.

**3:45 p.m.** The Board recessed to have Mr. Dehne removed from the chambers.

**3:54 p.m.** The Board reconvened.

Ellen Oppenheim, Reno-Sparks Convention and Visitors Authority (RSCVA), President and CEO, and Tim Smith, RSCVA Vice President of Finance, presented a PowerPoint presentation highlighting the interlocal agreement, the release of reserve funds, and the modification of the interlocal agreement. Mr. Smith remarked the presentation was shown to the RSCVA Board and approved unanimously.

Ms. Oppenheim said the RSCVA debt ratio had declined since this debt was issued. She said several scenarios were prepared to illustrate to the Board that with a fiscally conservative growth assumption the debt ratio would remain in the low 20 percent range for the balance of the term. She said staff had concluded that the transient occupancy tax revenue could decline by as much as 50 percent, and the RSCVA would still be able to make all required debt payments. She said, since this was a time sensitive matter in which the RSCVA had an option to purchase the Liberty Belle property, she urged the Board to take action. Ms. Oppenheim indicated under their State operating covenant the RSCVA needed the Board's concurrence to acquire the land. She requested the Board's concurrence to modify the interlocal agreement as presented in order to have the necessary funding available to complete the purchase and integration of the Liberty Belle property into the Convention Center property site. Ms. Oppenheim said the RSCVA also needed the Board's assistance to fulfill needed capital projects to support critical clients who bring a large economic impact to the community. She said one alternative was purchasing insurance for the maximum amount potentially required under the existing interlocal agreement terms. Ms. Oppenheim indicated the RSCVA Board may find that an acceptable approach, but it would need to be brought back before that Board to receive a final commitment. Therefore, if the insurance approach was the direction given, then the acquisition of the Liberty Belle could be authorized, the release of the \$2.6 million for the acquisition and integration of that property could be authorized, the County Manager would be authorized to approve the satisfactory insurance policy naming the County as insured, and the release of the balance of reserve funds to make the appropriate modifications to the interlocal agreement would be authorized.

Commissioner Galloway asked if the RSCVA legally needed the Board's permission to acquire the Liberty Belle property. Mr. Smith stated they did. Commissioner Galloway commented, if it were not for the Liberty Belle acquisition, the RSCVA would not be before the Board. Ms. Oppenheim replied, without the additional funds for the Safari Club and the Hearth and Barbeque organizations, it would put a significant drain on the available RSCVA resources in order to support those capital improvements needed to enhance the operating of the facility for those groups and future groups. Mr. Smith said the RSCVA was not in the position to go out and borrow money elsewhere unless they had County and State approval.

In response to Commissioner Galloway, Mr. Sherman said the RSCVA had an option of additional debt for capital projects. He said they would be substituting pay-as-you-go cash for debt-obligation-to-debt-obligation that included interest payments. Mr. Sherman said the RSCVA had the capacity to do that; however, depending on the structure of the debt, it may or may not require Board approval.

Commissioner Sferrazza asked if the Board had to approve the full \$2.6 million today or just the funds for the acquisition for the Liberty Belle property conditioned upon insurance or other means of protecting the County to release the balance of funds. Ms. Oppenheim said the RSCVA had the environmental and geotechnical reports required in the hope that the demolition of the building would begin

soon after acquisition in order to complete the front entrance of the Convention Center to match the design. Ms. Oppenheim stated, if the direction of the Board was to go forward with an insurance policy, that would be placed on the next RSCVA agenda.

Commissioner Weber said the risk factor was going to be less now than later. Mr. Sherman replied the risk factors were the same. Commissioner Weber stated it would be in the RSCVA's best interest to work with the County. Mr. Sherman agreed. He added they were requesting \$3.7 million of the \$4.7 million from the reserve fund.

Commissioner Humke inquired on the rate of buildup for the revenue stabilization. Mr. Sherman replied RSCVA's annual debt service had been relatively flat since 1999. He said when the existing facility bonds go off in 2011, annual debt payments would gradually increase; however, the RSCVA was required to have one half of the annual debt service in that fund on an annual basis. Commissioner Humke asked what was the process of purchasing the insurance. Mr. Sherman stated it would take some time, but the products were available. Commissioner Humke was concerned about the window of risk with the fund being reduced to \$1 million. Mr. Sherman explained the Board had the authority to release those funds now and keep the agreement in place to require the RSCVA to refill the reserve fund.

In response to Chairman Larkin, Mr. Smith emphasized the RSCVA had continued to maintain unqualified audit reports. He said the financial stability of the organization, the audit reports, and Board meetings brought knowledge and a confidence level that this organization had never seen before.

Commissioner Sferrazza applauded the efforts in correction and discussing the financial issues that existed within the RSCVA. He asked, assuming the Board authorized an amount today, how quickly would the remaining balance be needed. Ms. Oppenheim replied the funds would be needed immediately since a commitment would have to be made.

Chairman Larkin agreed with the acquisition of the Liberty Belle property, but he asked for reassurance involving revenue stabilization. Mr. Smith said the RSCVA had bond insurance, but the RSCVA and the County would have to default before that bond insurance would activate. He said this new policy would assure the County would be immediately paid in the unlikely event the RSCVA defaulted.

Commissioner Galloway asked if it were prudent to reduce the amount in the stabilization fund to \$1 million, to eliminate the two times requirement, and the requirement to maintain infund balances of special revenue funds of 10 percent. Mr. Sherman replied a stabilization account needed to be maintained. He said the two times additional bond test was reasonable and an infund balance was the same.

In response to Commissioner Sferrazza, Mr. Smith clarified the RSCVA was requesting \$2.6 million.

In response to the call for public comment, Gary Schmidt believed the approval should be conditioned that, upon buying the Liberty Belle property, the building be saved and converted into a museum. Mike Murdock said the RSCVA made a compelling case to release the funds and suggested the Board approve their request and the insurance policy. Juanita Cox was concerned about the fiscal impact and said the Liberty Belle should be converted into a museum. Larry Harvey said the convention and hotel industry had been suffering; but the RSCVA came out strong, and he encouraged the Board's support.

Commissioner Sferrazza moved to authorize the release of sufficient funds to purchase the Liberty Belle property and to make necessary improvements conditioned upon acquisition of an insurance policy or reimbursement of funds to the stabilization fund. Commissioner Humke seconded the motion.

Chairman Larkin clarified the motion was to purchase the Liberty Belle property at \$2,626,370, to seek out an alternative revenue stabilization account, and all other issues of the agreement remain in their current status. Commissioner Sferrazza agreed, and he added until that substitute collateral could be approved or obtained.

Commissioner Galloway noted, since the revenue stabilization fund had been established, there had been two other requests to invade this sum of money. He said, if the Board had agreed to either of the two requests, the money would not be here to request now. He agreed progress in the audits had been made, but the RSCVA had not entirely stopped requesting money because they had spent it to the limit. Commissioner Galloway believed making the improvements was a necessity to keep the other two conventions coming to the RSCVA. He stated he was not in support of the motion to purchase the Liberty Belle property.

Commissioner Humke inquired if the County was prepared if another terrorist attack occurred that could impact the economy. He added the Safari and the Hearth, Patio and BBQ Association were strong clients and represented repeat business. He stated he would not lose sight of ensuring that RSCVA did what it took to see that those two CIP projects happened. He said the Liberty Belle property was an opportunity whose option to buy expired on August 1, 2006, and the Board needed to move on that now. Commissioner Humke believed the RSCVA management was strong, and he supported what they were attempting to accomplish through this action.

Commissioner Weber supported the motion and stated the Board needed to move forward. She added the RSCVA had proven they could make things work.

Chairman Larkin suggested one of the requirements was to maintaining ending fund balances in the special fund revenues, but maintain the requirement for the general fund balance. Commissioners Sferrazza and Humke agreed. Chairman Larkin commented the management was exceptional for the RSCVA and he supported the motion.

On call for the question the motion passed on a 4-1 vote with Commissioner Galloway voting "no."

**06-735            ORDINANCE NO. 1305 – BILL NO. 1478 – AMENDING  
SCHEDULE OF STORMWATER MANAGEMENT CHARGES –  
UNINCORPORATED AREA NORTH SPANISH SPRINGS**

**5:30 p.m.**        This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* on May 26, June 2 and 9, 2006 to consider the second reading and adoption of Bill No. 1478. Proof was made that due and legal Notice had been given.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that Ordinance No. 1305, Bill No. 1478, entitled, "**AN ORDINANCE AMENDING FACILITY CONNECTION, USER/DEBT SERVICE, AND OPERATION AND MAINTENANCE CHARGES FOR PROVISION OF STORMWATER DRAINAGE AND FLOOD CONTROL SERVICE BY WASHOE COUNTY WITHIN THE UNINCORPORATED AREA OF NORTH SPANISH SPRINGS; REQUIRING THE DEPARTMENT OF WATER RESOURCES TO SUBMIT BILLINGS TO ALL USERS; REQUIRING PAYMENT THEREOF; AND PROVIDING PROCEDURES FOR ITS ENFORCEMENT. THIS ORDINANCE REPEALS ORDINANCE NO. 1197,**" be approved, adopted and published in accordance with NRS 244.100.

It was further ordered that the Business Impact Statement related to the Ordinance amending facility connection, user/debt service and operation and maintenance charges for provision of Stormwater drainage and flood control service by Washoe County within the unincorporated area of North Spanish Springs be approved and the Clerk be directed to make the findings available upon request. It was also ordered that the following resolution be adopted and Chairman Larkin be authorized to execute the same:

**RESOLUTION**

**A RESOLUTION ADOPTING AN ORDINANCE AMENDING THE WASHOE COUNTY SCHEDULE OF STORMWATER MANAGEMENT CHARGES FOR STORMWATER DRAINAGE AND FLOOD CONTROL SERVICE BY WASHOE COUNTY WITHIN THE SERVICE AREA ESTABLISHED IN THE UNINCORPORATED AREA OF NORTH SPANISH SPRINGS, PROVIDING PROCEDURES**

**FOR ITS ENFORCEMENT, AND REPEALING  
ORDINANCE NO. 1197.**

**WHEREAS**, the proposed Ordinance Amending the Washoe County Schedule of Stormwater Management Charges for Stormwater Drainage and Flood Control Service by Washoe County within the service area established in the unincorporated area of North Spanish Springs, and Providing Procedures for its Enforcement has been previously discussed and considered at public meetings by the Board of County Commissioners of Washoe County; and

**WHEREAS**, the proposed Ordinance Amending the Washoe County Schedule of Stormwater Management Charges for Stormwater Drainage and Flood Control Service by Washoe County within the service area established in the unincorporated area of North Spanish Springs was recommended for approval by the Director of the Department of Water Resources; and

**WHEREAS**, the proposed Ordinance Amending the Washoe County Schedule of Stormwater Management Charges for Stormwater Drainage and Flood Control Service by Washoe County within the service area established in the unincorporated area of North Spanish Springs was presented to the Board of County Commissioners of Washoe County in a first reading on May 9, 2006; and

**WHEREAS**, pursuant to NRS 318.199 the Board of County Commissioners may take action after the public hearing and approve a Resolution Adopting an Ordinance Amending the Washoe County Schedule of Stormwater Management Charges for Stormwater Drainage and Flood Control Service by Washoe County within the service area established in the unincorporated area of North Spanish Springs, and Providing Procedures for its Enforcement.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of County Commissioners of Washoe County, as follows:

1. The Ordinance Amending the Washoe County Schedule of Stormwater Management Charges for Stormwater Drainage and Flood Control Service by Washoe County within the service area established in the unincorporated area of North Spanish Springs, Providing Procedures for its Enforcement, and Repealing Ordinance No. 1197 is hereby approved and adopted, and;
2. The Board of County Commissioners finds that this Ordinance does not impose a direct and significant economic burden upon a business, nor does it directly restrict the formation, operation or expansion of a business.

06-736

**ORDINANCE NO. 1306 – BILL NO. 1485 – AMENDING WCC –  
PROHIBITING THE POSSESSION OF ONE OUNCE OR LESS  
OF MARIJUANA**

**5:30 p.m.** This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* on June 16, 2006 to consider second reading and adoption of Bill No. 1485. Proof was made that due and legal Notice had been given.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

Commissioner Galloway stated possession of one ounce or less of marijuana was already criminal because of action by the State Legislature. He said this ordinance allowed the County to use the money from the penalties in ways it could not otherwise be used.

In response to the call for public comment, Brendon Trainor provided several reasons why he opposed this Ordinance. Juanita Cox discussed the impact of the Ordinance on people needing medical marijuana.

There being no one else wishing to speak, the Chairman closed the public hearing.

In response to Commissioner Sferrazza, Judge Harold Albright, Justice of the Peace, Department 4 of the Reno Justice Court, said the County could use the funds generated from the fines for three specific purposes. He explained \$15,000 would go to local law enforcement for drug related programs, \$15,000 for a Court approved program, and \$15,000 for a non-profit organization that would be organized to help people with an addiction. He said the County would lose control of this money if this Ordinance did not pass.

In response to Commissioner Humke, Judge Albright stated this was specifically fine generated and would not involve additional jail days. He said an identical bill was being proposed for the City of Reno. He explained why the word “shall” could not be changed to “may.”

Commissioner Weber observed this Ordinance established a special account for the revenue and kept the money in the County.

On motion by Commissioner Sferrazza, seconded by Commissioner Weber, which motion duly carried, Chairman Larkin ordered that Ordinance No. 1306, Bill No. 1485, entitled, "**AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY PROHIBITING THE POSSESSION OF ONE OUNCE OR LESS OF MARIJUANA; PROVIDING CRIMINAL PENALTIES FOR POSSESSION THEREOF; PROVIDING THAT FINES IMPOSED FOR THE POSSESSION OF ONE OUNCE OR LESS OF MARIJUANA MUST BE DEPOSITED IN A**

**SPECIAL ACCOUNT IN THE COUNTY GENERAL FUND; PROVIDING THAT THE MONEY IN THE ACCOUNT MUST ONLY BE DISBURSED AT THE DIRECTION OF A COURT; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO,"** be approved, adopted and published in accordance with NRS 244.100.

**06-737            ORDINANCE NO. 1307 – BILL NO. 1486 – WCC CHAPTER 110 – ARTICLE 706 – IMPACT FEES**

**5:30 p.m.**        This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* on June 16, 2006 to consider second reading and adoption of Bill No. 1486. Proof was made that due and legal Notice had been given.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

In response to Commissioner Galloway, Michael Harper, Planning Manager, said State law exempted zoning ordinances from needing a Business Impact Statement. Melanie Foster, Legal Counsel, agreed. Mr. Harper said the Regional Transportation Commission had requested an effective date of August 1, 2006.

In response to the call for public comment, Gary Schmidt commented he supported this item and felt development did not pay enough for roads, schools and fire stations. He said there should be additional impact fees to pay back existing capital improvement programs that had been paid for by longtime residents, and he felt new development was getting a free ride.

There being no one else wishing to speak, the Chairman closed the public hearing.

On motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that Ordinance No. 1307, Bill No. 1486, entitled, "**AN ORDINANCE AMENDING PROVISIONS RELATING TO WASHOE COUNTY CODE, CHAPTER 110, ARTICLE 706, IMPACT FEES, BY PERMITTING AN ANNUAL INCREASE IN THE REGIONAL ROAD IMPACT FEE BY A PERCENTAGE EQUAL TO THE AVERAGE ANNUAL PERCENTAGE OF INCREASE IN THE CONSUMER PRICE INDEX FOR WEST URBAN CONSUMERS FOR THE PRECEDING 5 CALENDAR YEARS; OR BY 4.5 PERCENT, WHICHEVER IS LESS WITH THE FOLLOWING EXCEPTIONS: NO INCREASE SHALL OCCUR WITHIN A TWELVE MONTH PERIOD FOLLOWING ACTION BY THE COUNTY TO ADOPT ANY REVISIONS TO THE REGIONAL ROAD IMPACT FEE LAND USE ASSUMPTIONS IN ACCORDANCE WITH NRS 278B.290; OR THE ADOPTION OF ANY ORDINANCE THAT AMENDS THE REGIONAL ROAD IMPACT FEE SYSTEM CAPITAL IMPROVEMENT PLAN; OR ANY ACTION THAT OTHERWISE INCREASES THE IMPACT FEE, AND OTHER**

**MATTERS PROPERLY RELATING THERETO,"** be approved, adopted with an effective date of August 1, 2006, and published in accordance with NRS 244.100.

**06-738            COMPREHENSIVE PLAN AMENDMENT CASE NO. CP06-001 –  
WASHOE HEALTH SYSTEM – AMENDMENT SPANISH  
SPRINGS AREA PLAN – COMMUNITY DEVELOPMENT**

**5:30 p.m.**        This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* on June 16, 2006 and mailed to affected property owners on June 15, 2006 to consider Comprehensive Plan Amendment Case No. CP06-001, Washoe Health System, a request to amend the Spanish Springs Area Plan, being a part of the Washoe County Comprehensive Plan. The amendment request would change Table C-2: Allowed Uses (Civic Use Types) to allow hospital services and ancillary uses within the Neighborhood Commercial/-Office (NC) regulatory zone; would exempt hospital services from the height restriction of 35 feet in Building Heights of Appendix A and allow a maximum height of 55 feet; and would exempt hospital services from required compliance with the rustic western theme. The properties affected by this proposed request would include all parcels within the Spanish Springs Area Plan. The Spanish Springs planning area is within the Area of Interest of the City of Sparks, and within Washoe County Commission District 4.

Chairman Larkin disclosed, pursuant to Nevada Revised Statutes 281.501, that he would be abstaining from participating and voting on this item because he serves on the Board of the Northern Nevada Medical Center, which had publicly taken a position of opposition to the proposed amendment. He stated Legal Counsel had advised him that his fiduciary responsibility to that entity was a commitment in his private capacity to the interest of another, and the law required he make this disclosure and refrain in participation. Vice Chairman Weber assumed the gavel. Chairman Larkin left the dais and sat in the audience.

The Vice Chairman opened the public hearing by calling on anyone wishing to speak for or against the proposed amendment.

Eric Young, Planner, stated staff recommended approval of the Comprehensive Plan Amendment for the Spanish Springs Area Plan to allow a new use, hospital services, in the NC land use district. He said the new use would have a maximum height of 48 feet instead of 35 feet as currently allowed. He confirmed this amendment brought the Spanish Springs Area Plan in alignment with the rest of County Code where hospital services were allowed in NC by a special use permit and in general commercial by right. He stated, after deliberation, the Planning Commission voted unanimously in favor of this amendment.

In response to the call for public comment, Fred Turnier, Nevada Planning and Entitlement Group, stated the Regional Plan directed urban type development from the urban fringe to transit corridors and regional centers. He discussed the placement of existing hospitals and the 2007 update of the Regional Plan

that was currently underway. He stated he would like to see the integrity of the process maintained and to see staff directed to work through the current 2002 Regional Plan process to regionally discuss the appropriate location of hospitals.

Melissa Lindell, applicant's representative, said the amendment only dealt with the land use issue of whether hospitals would be permitted in the Spanish Springs area regardless of ownership. She stated hospitals were allowed in every NC zone in the County and was not sure why it was omitted from the Spanish Springs area. She indicated there were other uses in the NC zone in the area that were more intense than a hospital. She defined the NC zone and stated the request was for a community hospital. She felt it was not a premature use and was good planning. She stated it had the support of the neighbors, the Citizen Advisory Board (CAB), and the Planning Commission.

Stephen Tapogna, Washoe Health System Director of Real Estate and Property Management, observed one of the Board's strategic priorities was planning for future growth and health care, which was also that of Washoe Health System. He said this was a simple, non-exclusive land use change request. He explained planning a hospital was a very long and involved process that was very expensive. He discussed the location and the plans for a small community hospital.

Bob Sader, representing Spanish Springs Associates, said over a year and a half ago the Board passed a Comprehensive Plan update that allowed rezoning for NC in the Spanish Springs area, which was exactly what was being discussed. He addressed the need for the hospital based on projected population. He felt the suggestion that this wait for the Regional Planning process was frustrating because the process had never dealt specifically with the location of hospitals and there was no suggestion they would be dealt with. He felt this issue should be resolved at the local level as a land use planning issue as the Board had done in the past.

There being no one else wishing to speak, the Vice Chairman closed the public hearing.

In response to Commissioner Galloway, Mr. Young said Washoe Health System planned to build a 50-bed hospital. He felt what the Board was facing was the trend in service provision outpacing zoning codes, and taking service provision and distributing it throughout the community rather than having one large hospital was a smart trend.

Commissioner Galloway asked, if this amendment was approved, could any size hospital be built. Mr. Young replied the hospital would have to get a special use permit, which would deal with its size and impacts on the community. Commissioner Galloway felt market trends and the special use permit would restrict the size. Mr. Young said that was true in other NC areas where hospitals were allowed.

Commissioner Sferrazza asked if a hospital still had to be approved through the State. Mr. Tapogna believed the statute had been revised to exclude counties with a population of over 100,000.

In response to Commissioner Humke, Mr. Young explained Washoe Health System agreed to a maximum height of 48 feet after some discussion with the CAB and staff.

In response to Vice Chairman Weber, Mr. Young confirmed the correct language should be 48 feet in the staff report, which was what the Planning Commission approved.

Commissioners Humke, Galloway, Sferrazza and Vice Chairman Weber disclosed they had discussions with various individuals regarding this application.

Commissioner Galloway commented he did not think the County should wait for the Regional Plan to micromanage this, and he supported the amendment.

Commissioner Sferrazza supported the amendment because the Board would have the opportunity to decide on the size of the hospital by a special use permit.

Commissioner Humke stated this model of health care delivery had proved popular and efficient. He said this facility would encourage people to stay in their neighborhood for health care, and he supported the motion.

Vice Chairman Weber felt it was in the best interest of the community for Washoe Health System to move forward to build the hospital.

Based on the following findings, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried with Chairman Larkin abstaining, it was ordered that the Comprehensive Plan Amendment Case No. CP06-001, including the amendments approved by the Washoe County Planning Commission, be approved.

**FINDINGS:**

1. That the amendment will further implement and preserve the Vision and Character Statement;
2. That the amendment conforms to all applicable polices of the Spanish Springs Area Plan and the Washoe County Comprehensive Plan;
3. The amendment will not conflict with the public's health, safety or welfare;

4. That the proposed amendment responds to changed conditions or further studies that have occurred since the plan was adopted by the Board of County Commissioners; and
5. That the Board gave reasoned consideration to the information contained within the staff report, supporting documentation, and information received during the meeting.

It was further ordered that Vice Chairman Weber be authorized to sign the resolution for the updated area plan after determination of conformance with the Regional Plan by the Truckee Meadows Regional Planning Agency.

**7:32 p.m.** Chairman Larkin resumed the gavel.

**06-739            DEVELOPMENT AGREEMENT CASE NO. DA05-001 – HONALO KAI, LLC – TENTATIVE PARCEL MAPS PM04-050 – PM04-055 – COMMUNITY DEVELOPMENT**

**5:30 p.m.** This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* and mailed to affected property owners on June 16, 2006 to consider Development Agreement Case No. DA05-001 for Honalo Kai, LLC, APN 077-100-15 and 077-100-20, for Tentative Parcel Maps PM04-050 through PM04-055 located in the Warm Springs Specific Plan pursuant to Nevada Revised Statutes 278.0201 through 278.0207.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against the proposed development agreement. There being no response, the public hearing was closed.

Paul Kelly, Planner, stated a development agreement was required in the Warm Springs Specific Plan for all property owners wishing to divide their property. He said the District Attorney's Office had substantial input into the agreement, and staff recommended approval.

Chairman Larkin asked if there had been any public input into these agreements other than tonight's public hearing. Mr. Kelly explained the Design Review Committee had approved the Design Standards Handbook as required. He said any other items were for tonight's public hearing. Chairman Larkin stated his concern was the community standard was no less than 40 acres. He asked if these developments fit into that standard. Mr. Kelly said there were different land use designations within the specific plan area, and the owners could divide their property according to that designation.

Commissioner Galloway asked if any lots would be less than five acres. Mr. Kelly said five acres was the minimum required for parcels on well and septic, which was consistent with the standards of the area plan.

Kevin Barry, Honalo Kai, LLC representative, stated the owner would develop his property with five-acre parcels even though there was the potential to put one-acre densities on one forty and two and one half on the other forty. He said they had worked with staff to arrive at a development agreement that worked for everyone and had put together a handbook that specified landscaping requirements and water allocation. He felt they had done everything they could to make it a suitable development.

In response to Chairman Larkin, Mr. Barry stated these were modular homes. He said they would develop some CC&R's that would address that issue after approval of the Development Agreement.

Commissioner Galloway asked if there was a possibility the owner would come back and request smaller parcels. Mr. Barry said his client would be selling five-acre parcels. Commissioner Galloway asked if the Area Plan could conform the maximum density to these five-acre parcels.

In response to Chairman Larkin, Mr. Barry said the properties were being marketed as ranchettes and sold as five-acre parcels. He felt it was important to stick with the Handbook that would give the property owners all of the information about the property.

Chairman Larkin asked if Mr. Barry could explain why they were coming before the Board now. Mr. Barry replied his clients saw a market for five-acre parcels.

Adrian Freund, Community Development Director, explained the Warm Springs Specific Plan included a schedule of fees for development of properties in the Specific Area Plan to support the cost of infrastructure. He stated each property owner had to have a Development Standards Handbook developed that included specific design requirements for their properties. He said the adoption of that Specific Plan created an entitlement and a great deal of what was being seen now had to do with the requirements of the Specific Plan for a Development Agreement. He said the owners of the Warm Springs Ranch properties were ready to go 15 years ago, but it had taken this long for the market to develop. Mr. Freund discussed the Health Department rule that allowed parcels to be smaller than five acres, but only on the first division. He stated, other than those parcels, all parcels were intended to be a minimum of five acres.

In response to Chairman Larkin, Mr. Kelly stated there were three more development agreements he was aware of in addition to the three tonight. He said the five acres stipulation was adopted by ordinance, so the only way the property could be developed using any less than five acres would be if the Board rescinded the ordinance.

Based on a request by Commissioner Galloway, on motion by Commissioner Galloway, seconded by Chairman Larkin, which motion duly carried, it was ordered that the public hearing be reopened.

In response to the call for public comment, Michael Stewart, property owner, said the property had been purchased with the intent of developing one- and two-acre parcels, but they found five-acre parcels were more desirable. He said the certificated water rights were dedicated to the County for the parcels, and they had been very patient with the County because it had been a two-year process waiting for the completion of the Handbook. He said the Board's support of this agreement would be greatly appreciated.

Brent Douglas, Palomino property owner, stated he had been trying to develop his property for over five years and had been held up by the County. He said the Development Handbook mentioned all buildings must be stick built.

There being no one else wishing to speak the public hearing was closed.

Based on the following findings, on motion by Commissioner Galloway, seconded by Commissioner Humke, it was ordered that the Development Agreement Case No. DA05-001 for Honalo Kai, LLC, APN 077-100-15 and 077-100-20, for Tentative Parcel Maps PM04-050 through PM 04-055 located in the Warm Springs Specific Plan pursuant to Nevada Revised Statutes 278.0201 through 278.0207 be approved:

**FINDINGS:**

1. That the Development Agreement is in the best interests of Washoe County since the Parcel Map Review Committee has recommended approval and the circumstances have not appreciably changed since that time;
2. That the Development Agreement promotes the public interest and welfare of the County by enabling good development to continue through the process being established; and
3. That the terms and conditions in the Development Agreement are sufficient to protect the interest of the public, residents and owners of the land subject to the Development Agreement in the Warm Springs Specific Plan.

Bill No. 1487, entitled, "**AN ORDINANCE PURSUANT TO NEVADA REVISED STATUTES 278.0201 THROUGH 278.0207 ADOPTING THE DEVELOPMENT AGREEMENT CASE NO. DA05-001 FOR TENTATIVE PARCEL MAP CASE NO.'S PM04-050, PM04-051, PM04-052, PM04-053, PM04-054 AND PM04-055, APPROVED BY THE PARCEL MAP REVIEW COMMITTEE OF WASHOE COUNTY ON JANUARY 21, 2005,**" was introduced by Commissioner Galloway, the title read to the Board and legal notice for final action of adoption directed.

06-740

**DEVELOPMENT AGREEMENT CASE NO. DA05-002 – LARRY  
AND MARLENE ROBBINS – TENTATIVE PARCEL MAPS  
PM05-015 – PM05-017 – COMMUNITY DEVELOPMENT**

**5:30 p.m.** This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* and mailed to affected property owners on June 16, 2006 to consider Development Agreement Case No. DA05-002 for Larry and Marlene Robbins, APN 077-340-16, for Tentative Parcel Maps PM05-015, PM05-016, and PM05-017 located in the Warm Springs Specific Plan pursuant to Nevada Revised Statutes 278.0201 through 278.0207.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against the proposed development agreement.

In response to the call for public comment, Larry Robbins, property owner, stated he had followed all of the rules. He indicated the people in the audience that supported the development.

There being no one else wishing to speak, the Chairman closed the public hearing.

Paul Kelly, Planner, stated this item was identical to the previous item.

Commissioner Galloway noted three lots would be 2.5 acres. Mr. Kelly replied one lot would be 7.6 acres, but the rest would be around five acres.

Based on the following findings, on motion by Commissioner Sferrazza, seconded by Commissioner Weber, which motion duly carried, Chairman Larkin ordered that the Development Agreement Case No. DA05-002 for Larry and Marlene Robbins, APN 077-340-16, for Tentative Parcel Maps PM05-015, PM05-016, and PM05-017 located in the Warm Springs Specific Plan pursuant to Nevada Revised Statutes 278.0201 through 278.0207 be approved:

**FINDINGS:**

1. That the Development Agreement is in the best interests of Washoe County since the Parcel Map Review Committee has recommended approval and the circumstances have not appreciably changed since that time;
2. That the Development Agreement promotes the public interest and welfare of the County by enabling good development to continue through the process being established; and
3. That the terms and conditions in the Development Agreement are sufficient to protect the interest of the public, residents and owners of the land subject to the Development Agreement in the Warm Springs Area Plan.

Bill No. 1488, entitled, "AN ORDINANCE PURSUANT TO NEVADA REVISED STATUTES 278.0201 THROUGH 278.0207 ADOPTING THE DEVELOPMENT AGREEMENT CASE NO. DA05-002 FOR TENTATIVE PARCEL MAP CASE NO.'S PM05-015, PM05-016 AND PM05-017, APPROVED BY THE PARCEL MAP REVIEW COMMITTEE OF WASHOE COUNTY ON MAY 20, 2005," was introduced by Commissioner Sferrazza, the title read to the Board and legal notice for final action of adoption directed.

**06-741            DEVELOPMENT AGREEMENT CASE NO. DA05-003 – SIERRA NEVADA EQUESTRIAN ESTATES, LLC – TENTATIVE PARCEL MAPS PM05-040 – PM05-060 – COMMUNITY DEVELOPMENT**

**5:30 p.m.**        This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* and mailed to affected property owners on June 16, 2006 to consider Development Agreement Case No. DA05-003 for the Sierra Nevada Equestrian Estates, LLC, APN 077-100-15 and 077-100-20, for Tentative Parcel Maps PM05-040 through PM05-060 located in the Warm Springs Specific Plan pursuant to Nevada Revised Statutes 278.0201 through 278.0207.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against the proposed development agreement.

In response to the call for public comment, Gary Schmidt discussed the reasons why Legal Counsel could not prepare the Development Agreements in a timely manner. Chairman Larkin reminded Mr. Schmidt to stick to the topic under discussion.

There being no one else wishing to speak, the Chairman closed the public hearing.

Based on the following findings, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Larkin ordered that the Development Agreement Case No. DA05-003 for the Sierra Nevada Equestrian Estates, LLC, APN 077-100-15 and 077-100-20, for Tentative Parcel Maps PM05-040 through PM05-060 located in the Warm Springs Specific Plan pursuant to Nevada Revised Statutes 278.0201 through 278.0207 be approved:

**FINDINGS:**

1. That the Development Agreement is in the best interests of Washoe County since the Parcel Map Review Committee has recommended approval and the circumstances have not appreciably changed since that time;

2. That the Development Agreement promotes the public interest and welfare of the County by enabling good development to continue through the process being established; and
3. That the terms and conditions in the Development Agreement are sufficient to protect the interest of the public, residents and owners of the land subject to the Development Agreement in the Warm Springs Specific Plan.

Bill No. 1489, entitled, "**AN ORDINANCE PURSUANT TO NEVADA REVISED STATUTES 278.0201 THROUGH 278.0207 ADOPTING THE DEVELOPMENT AGREEMENT CASE NO. DA05-003 FOR TENTATIVE PARCEL MAP CASE NO.'S PM05-040 THROUGH PM05-060, APPROVED BY THE PARCEL MAP REVIEW COMMITTEE OF WASHOE COUNTY ON OCTOBER 13, 2005,**" was introduced by Commissioner Galloway, the title read to the Board and legal notice for final action of adoption directed.

**8:03 p.m.** The Board took a brief recess.

**8:16 p.m.** The Board reconvened with Commissioner Sferrazza absent.

Commissioner Galloway suggested voting as a block on the following items: 9-13, 15, and 19-23. Commissioner Humke agreed.

**8:20 p.m.** Commissioner Sferrazza returned to the meeting.

**06-742**      **SOLE SOURCE DESIGNATION – ACTION ELECTRIC, INC. –  
EMERGENCY ELECTRICAL SERVICE – SEWER, WATER AND  
RECLAIMED WATER FACILITIES – WATER RESOURCES**

Upon recommendation of Jerry McKnight, Finance and Customer Services Manager, through Steve Bradhurst, Water Resources Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that the sole source designation of Action Electric, Inc. for preventive maintenance in the amount of \$35,960 and for purchase orders in amounts greater than \$50,000 for repair and replacement, and emergency electrical service for Washoe County Department of Water Resources' sewer, water, and reclaimed water facilities be authorized and approved.

**06-743**      **SOLE SOURCE DESIGNATION – SIERRA CONTROL SYSTEMS  
– SUPERVISORY CONTROL AND DATA ACQUISITION  
SYSTEMS – UTILITY OPERATIONS – WATER RESOURCES**

Upon recommendation of Jerry McKnight, Finance and Customer Services Manager, through Steve Bradhurst, Water Resources Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that the continued sole source designation of Sierra

Control Systems for the preventative maintenance, repair, replacement, emergency electrical service and purchase of Supervisory Control and Data Acquisition (SCADA) systems for the Washoe County Department of Water Resources' utility operations be authorized and approved.

**06-744            SOLE SOURCE DESIGNATION – CARSON PUMP –  
EMERGENCY REPAIR – PUMPING FACILITIES – WATER  
RESOURCES**

In response to Chairman Larkin, Katy Singlaub, County Manager, said quality and efficiency were improved by having well-monitored and well-coordinated relationships with vendors that provided the services and maintained the needed parts inventory. She understood his concern because of the length of the relationship, and this item could be brought back next year for review.

Upon recommendation of Jerry McKnight, Finance and Customer Service Manager, through Steve Bradhurst, Water Resources Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that the sole source designation of Carson Pump for emergency services related to repair of the Department of Water Resources' various pumping facilities in amounts greater than \$50,000 be authorized and approved.

**06-745            ACCEPTANCE – AB94 MONIES – STATE INDEPENDENT  
LIVING GRANT – SOCIAL SERVICES**

Upon recommendation of Mike Capello, Social Services Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that the Social Services Director be authorized to retroactively accept \$230,738 for fiscal year 2006 in AB94 monies, the State Independent Living Grant from the State Division of Child and Family Services (DCFS), to assist youth in making the transition from foster care to economic self-sufficiency. It was further ordered that Finance be directed to make the following budget adjustments using Internal Order AB94 grant award 101119, the revenue account 432100, and expenditure account numbers 710711 for \$207,664 and 710400 for \$23,074.

**06-746            PURCHASE AND INSTALLATION – INERGEN CLEAN GAS  
FIRE SUPPRESSION SYSTEM – IT MAIN COMPUTER SERVER  
ROOM, OFFICE, AND VAULT – PUBLIC WORKS**

Upon recommendation of Mike Turner, Facility Management Division Director, through Tom Gadd Public Works Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that the purchase and installation of an Inergen clean gas fire suppression system for the IT main computer server room, office, and vault from SimplexGrinnell

(sole source) in the amount of \$56,317 be approved. It was noted funds were available in Public Works Facility Management - 162000-781002.

**06-747            AWARD OF BID – TENANT IMPROVEMENTS – PUBLIC DEFENDER LEASED SPACE – ONE CALIFORNIA BUILDING – PUBLIC WORKS DEPARTMENT**

This was the time to consider award of the bid for tenant improvements for the Public Defender leased space at One California Building for the Public Works Department.

Upon recommendation of David Solaro, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that the bid for tenant improvements for the Public Defender leased space at One California Building for the Public Works Department be awarded to the responsive and responsible bidder, GuiDenby, Inc, in the amount of \$95,550 and Chairman Larkin be authorized to execute the contract documents upon presentation.

**06-748            AWARD OF BID – CAN LINERS – BID NO. 2538-06 – PURCHASING**

This was the time to consider award of Bid No. 2538-06 for can liners for the Purchasing Department. The Notice to Bidders for receipt of sealed bids was published in the *Reno Gazette-Journal* on April 28, 2006. Proof was made that due and legal Notice had been given.

Bids were received from the following vendors:

All American Poly  
Central Poly Corp  
E-Poly Star, Inc.  
Interboro Packaging Corp  
Tahoe Supply Co  
Wardley Industrial Inc.

Chairman Larkin asked if other alternatives to lining the cans could be investigated. Katy Singlaub, County Manager, replied staff was investigating other alternatives, but none were available at this time. She stated the cost of petroleum products to make the can liners, as well as the fuel cost to transport them, had increased significantly. She said there had been several increases in the last year and was sure there would continue to be increases in costs for anything with a petroleum base.

Upon recommendation of Darlene Penny, Buyer, through John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin

ordered that Bid No. 2538-06 for can liners for Washoe County and joinder agencies, including Douglas County School District, City of Reno, City of Sparks, Douglas County, Washoe County School District, and Churchill County School District, for fiscal year 2006/07, including two one-year renewals providing pricing does not increase beyond that allowed in the terms of the bid, for an approximate cost for Washoe County of \$200,659.60 for fiscal year 2006/07, be awarded to the following bidders:

Name	Description
Central Poly Corp	<b>8B</b> – 45 gal. 2 mil., 250 ct.
E-Poly Star, Inc.	<b>1A, 1B, 1C</b> – 7-10 gal. 1 mil. <b>2A</b> – 32-40 gal. 1.7 mil. <b>3A, 3B, 3C</b> – 32-40 gal. 1.8 mil. <b>4A, 4C</b> – 20 gal. 1 mil. <b>7A, 7B</b> – 55 gal. 1.7 mil. <b>9A</b> – 55 gal 2.7 mil. <b>10</b> – 55 gal 2 mil. <b>11</b> – 56 gal 2 mil. 1 percent, 20 days, net 30
Interboro	<b>6B</b> – 55 gal. 4 mil.
Wardley Industrial Inc. (60 case minimum order)	<b>3B, 3C</b> – 32-40 1.8 mil. <b>5A</b> – 45 gal 1.5 mil <b>11</b> – 56 gal. 2 mil.

It was noted the above bidders all bid to the specifications as outlined in the bid documents, supplied the appropriate samples as required, and were the low bidders for the items awarded.

**06-749            APPROPRIATION ADJUSTMENTS – FISCAL YEAR 2005/06**  
**SALARY SAVINGS ALLOCATIONS – CONTINGENCY**  
**TRANSFER – BUDGET**

Upon recommendation of Lisa Gianoli, Budget Manager, through John Sherman, Finance Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that the appropriation adjustments for the fiscal year 2005/06 salary savings allocations and a contingency transfer in the amount of \$611,393 to cover expenses for the three emergency events that were not reimbursable by the Federal Emergency Management Administration be authorized. It was further ordered that the Finance Department be directed to make the budget adjustments as described in the schedule, which was placed on file with the Clerk.

**06-750            RESOLUTION – AUTHORIZING INTERFUND LOAN –**  
**GENERAL FUND TO HEALTH FUND – BUDGET**

In response to Chairman Larkin, Katy Singlaub, County Manager, replied staff felt the risk was nonexistent that the funds would not be repaid because the grants

were all approved. She stated it was a cash flow issue related to the timing of the disbursement of grant funds.

Upon recommendation of Pamela Fine, Senior Fiscal Analyst, through Lisa Gianoli, Budget Manager, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that the following resolution be adopted and Chairman Larkin be authorized to execute the same:

**RESOLUTION NO. 06-750**

**A RESOLUTION AUTHORIZING AN INTERFUND LOAN –  
GENERAL FUND TO HEALTH FUND**

**WHEREAS**, the General Fund of the county has sufficient cash resources to finance a short-term interfund loan in an amount not to exceed \$750,000 without adversely affecting its cash needs; and

**WHEREAS**, the Health Fund may be in need of a short-term cash loan to cover a temporary cash flow deficiency due to a delay in payments from Federal, State and private grantors;

**NOW THEREFORE, BE IT RESOLVED BY THE WASHOE  
BOARD OF COUNTY COMMISSIONERS:**

Section 1. The County Comptroller is hereby directed to make transfers on an as needed basis, not to exceed \$750,000 from the General Fund to the Health Fund to cover temporary cash flow deficiencies.

Section 2. The interfund transaction for this loan is as follows:

	Amount	
	Debit	Credit
General Fund		
Due from Health Fund	\$750,000	
Cash		\$750,000
Health Fund		
Cash	\$750,000	
Due to General Fund		\$750,000

Section 3. The term of this interfund loan shall be two months, commencing on the day of the first transfer, to be repaid on or before two calendar months.

Section 4. There shall be no interest on this interfund loan.

Section 5. This resolution shall be effective upon approval and execution.

Section 6. The County Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation, The Comptroller, the Health Department and the Budget Division of the Finance Department.

**06-751            ACCEPTANCE OF GRANTS – NEVADA DIVISION OF STATE LANDS, CONSERVATION AND RESOURCE PROTECTION GRANT PROGRAM – VARIOUS PARK PROJECTS – PARKS**

Upon recommendation of Rosemarie Entsminger, Fiscal Compliance Officer, through Doug Doolittle, Regional Parks and Open Space Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that the total of \$825,000 in grants from the Nevada Division of State Lands, Conservation and Resource Protection Grant Program for the Washoe Valley Bike Trail construction in the amount of \$175,000, Spanish Springs Pah Rah Trailhead construction in the amount of \$160,000, acquisition of the historic Galena School House in the amount of \$300,000, Sun Valley Trailhead construction in the amount of \$125,000, Urruttia (Peavine) Trailhead construction in the amount of \$55,000, and Browns Creek Trailhead improvements in the amount of \$10,000 be approved. It was further ordered that the Regional Parks and Open Space Director be authorized to execute all necessary agreements, documents and reports associated with these grants and the Finance Department be authorized to make the following budget adjustments:

<b>DESCRIPTION</b>	<b>AMOUNT OF INCREASE</b>
<b>Washoe Valley Bike Trail:</b>	
Revenue: IN19016-432100	\$175,000
Expense: PK906030-781080	\$175,000
<b>Match:</b> Cash \$169,660 was derived from the 2000 WC-1 Parks bond. An in-kind match of \$30,340 was partly County staff time (Planners Cost Center 140200 and Engineers) and staff from Nevada State Parks and Nevada Department of Transportation.	
<b>Spanish Springs Trailhead:</b>	
Revenue: IN19013-432100	\$160,000
Expense: PK906027-781080	\$160,000
<b>Match:</b> Cash match of \$236,000 was derived from the 2000 WC-1 Parks bond.	
<b>Galena School House:</b>	
Revenue: IN19012-432100	\$300,000
Expense: PK906026-781080	\$300,000
<b>Match:</b> Cash match of \$300,000 was derived from the 2000 WC-1 Parks bond.	

DESCRIPTION	AMOUNT OF INCREASE
<b>Sun Valley Trailhead:</b>	
Revenue: IN19014-432100	\$125,000
Expense: PK906028-781080	\$125,000
<b>Match:</b> Cash \$143,000 was derived from the 2000 WC-1 Parks bond. An in-kind match of \$7,000 represented volunteer labor for trail building and Park Planner oversight.	
<b>Urruttia Trailhead:</b>	
Revenue: IN19017-432100	\$55,000
Expense: PK906031-781080	\$55,000
<b>Match:</b> Cash match of \$8,000 represented an expense for topographical survey of \$3,000 (Cost Center 140200), Park Planner labor to oversee design and project coordination (Cost Center 140200). The in-kind match of \$22,000 represented \$20,000 volunteer labor for trail building plus \$2,000 Park Planner labor to coordinate volunteer trail builders (Cost Center 140200). Total match was \$30,000.	
<b>Browns Creek Trailhead:</b>	
Revenue: IN19015-432100	\$10,000
Expense: PK906029-781080	\$10,000
<b>Match:</b> Cash match of \$10,000 was an in-kind labor expense represented by volunteer labor to build trails with Park Planner staff oversight (Cost Center 140200).	

**06-752            APPOINTMENT – INTERIM DIRECTOR – BUILDING AND SAFETY DEPARTMENT – MANAGER**

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Don Jeppson be appointed as Interim County Building Official with a 10 percent salary adjustment for this appointment effective July 6, 2006.

**06-753            CHAMBER REMODEL PROJECT UPDATE – FUNDS TRANSFER – PROFESSIONAL SERVICES AGREEMENT – PUBLIC WORKS**

Katy Singlaub, County Manager, indicated the scope of the project had increased as more deficiencies were identified, which caused costs to be split over two fiscal years.

In response to Commissioner Sferrazza, Roger Van Alyne, Public Works Deputy Director, stated the cost for the work done on the floor and the carpet was around \$15,000. He said there was also the cost of the professional services agreement that provided this report, which brought the total expended to date to \$54,000. Mr. Van Alyne explained the proposal had come in at \$92,000 for the agreement even though the

staff report was written showing it as \$75,000. He indicated staff had chosen not to ask for the full amount because they would like to work out some of the design phasing issues, and then they would come back to get the agreement amended.

Commissioner Sferrazza said he thought the cost was supposed to be \$200,000 for the whole project. Mr. Van Alyne agreed that was the original expectation. He stated the difference was not just the architectural features but also the electronic systems and the Commissioners' desire to have certain features put into the chambers.

Commissioner Sferrazza asked if a design build could be done to obtain a fixed price. Mr. Van Alyne said, according to Nevada Revised Statutes, this project was not applicable to a design build situation because it did not have enough magnitude to meet statutory requirements.

Commissioner Galloway said he also did not like to see costs exceed the original expectations, but he did not feel there was any choice.

Commissioner Sferrazza felt the project should be scaled back because it was going way over what was talked about, and he could not support a motion approving this item.

Commissioner Humke read from the staff report that all of the electronic systems had exceeded their useful life expectancies with several experiencing failures as well as the lighting being inadequate. He said it was in the nature of a remodel to find more that had to be done once it started.

Chairman Larkin commented there had been one technological failure after another at these meetings, which was unacceptable in this day and age.

Commissioner Weber felt having a television in the foyer would be an asset for the meetings and so would replacing the antiquated sound system. She said sometimes money had to be spent to come up to date; and, if it was not done now, it would cost more in the future.

After discussion on phasing, Commissioner Galloway said the time to phase the project would be after its design, otherwise there would not be a good picture of the whole project. He also stated the time to do the phasing was before bidding so it could be bid that way.

Upon recommendation of David Solaro, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Galloway, seconded by Chairman Larkin, which motion duly carried with Commissioner Sferrazza voting "no," it was ordered that the update on the Chamber Remodel project be accepted, Finance be directed to transfer funds from the Capital Facilities Funds to the Public Works Construction Fund, and Chairman Larkin be

authorized to execute a Professional Service Agreement with Barada-Feutsch Architects upon presentation in an amount not to exceed \$75,000.

**06-754            COMMISSIONS RULES AND PROCEDURES – RESIGNATIONS  
– COMMISSION APPOINTEES TO BOARDS AND  
COMMISSIONS – DISTRICT ATTORNEY**

Melanie Foster, Legal Counsel, stated she was aware the Board had a process they followed on handling resignations, which she could turn into a rule. Her concern was the period of time the Commissioners would be comfortable in allowing a Board or Committee member to rescind their resignation, and she asked for the Board's guidance.

Chairman Larkin discussed the reason for this matter being before the Board. He felt any resignation should come to the Board because the Board did the appointments, and a very clear-cut policy was needed.

Commissioner Galloway stated this was a tough item because someone in the heat of anger could resign, make statements to the press, and then decide not to resign. He felt this policy should be carefully drafted so no one could do that, and the Board should have the discretion not to accept the withdrawal if it was signed or verbally given to the press.

Ms. Foster said the Statute indicated County public officers resign to the County Commissioners. She said Nevada law stated the resignation was effective at the time made, which was the Nevada Supreme Court minority view 98 years ago when that decision was made. She said the majority view today was resignations were effective upon filing with the filing officer for the body, which would be the County Clerk in this case. She said there was a more limited minority view that resignations were effective only when acted upon by the body and could be rescinded up until that time. Ms. Foster believed the Board had the authority to establish a rule that stated the Board wished resignations to be effective upon the Board's acceptance and could delineate when the resignation could no longer be rescinded.

Chairman Larkin recommended the Board follow Ms. Foster's advice and address the procedure within the Board's rules. He suggested resignations be filed with the Clerk of the Board of County Commissioners, which would be effective upon receipt.

Commissioner Galloway stated, whichever body received the resignations, they would not be effective unless in writing; and he explained his concerns. He felt it should also be effective the day it was submitted in writing and could not be revoked unless the requested revocation was also in writing and accepted by the County Commissioners at the first meeting at which the item could be agendaized. He said the Commissioners would then have the choice of accepting the revocation or

not. He stated the Board would not have to honor the revocation if someone had burned a lot of bridges and could not be effective in their job anymore.

Amy Harvey, County Clerk, said it would be consistent for the Clerk's Office to take resignations since the Clerk of the Board is the County Clerk; and some appointees take an Oath of Office that is also on file with the Clerk's Office. She stated members of the public come to office to request copies of oaths and letters of resignation.

Commissioner Sferrazza said the instance being talked about did not go to the Clerk and would not have been an effective resignation. He did not see what the Board was accomplishing.

Chairman Larkin said the individual would have been directed to file that resignation with the County Clerk if that rule had been put into place and the individual was serious. He said right now the rule was vague as to whether the resignation was in effect.

After further discussion, Commissioner Galloway suggested that a resignation must be in writing to the Clerk, would be agendaized at the next available meeting of the County Commission, and would become final at that meeting unless the individual requested to withdraw the resignation and that withdrawal was approved by the Commissioners. He said approving the withdrawal would be discretionary. He felt this would solve the problem.

In response to Chairman Larkin, Ms. Foster stated the language was sufficient and could be turned into a rule.

In response to the call for public comment, Gary Schmidt felt the Board was going in the right direction but should design a form that would be available in the Clerk's Office. He suggested the Board consider a 48 to 72 hour cooling off period after filing with the Clerk, and he explained why he felt this was important.

Commissioner Humke felt it was important resignations were in writing, but they should be delivered to the Manager's Office and forwarded to the Clerk's Office. He personally felt it would be a mistake to envision a revocation in the rule because that would invite revocations, and revocations should be dealt with on a case-by-case basis.

Chairman Larkin indicated the Murphy decision implied the Commission could refuse to allow the withdrawal of a resignation. Ms. Foster said the decision held that a resignation was final when written and handed over, and she described the particulars of the case involved. She stated because it was an old decision there was no guidance today, but it was well within the Board's purview to decide how they wanted to handle resignations. She said a revocation would not be prohibited if it was not addressed in the rule.

Commissioner Galloway suggested simply saying that resignations were effective when received by the Clerk and were final when acknowledged by the Board at its next meeting. He said there would be no mention made of revocations; and, if something happened after the resignation was final, the individual would have to reapply to get the job back.

Commissioner Humke suggested not making it final by Board action. He felt that would slow down the process of making new appointments.

Commissioner Sferrazza favored making the resignation effective when it was delivered to the Clerk, and the person would have to reapply if there was a change of mind. Commissioner Weber agreed.

Chairman Larkin said he wanted this to go into effect for the appointments being made today.

After further discussion, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Larkin ordered that resignations from County appointed Boards and Commissions be effective and final upon receipt in writing by the County Clerk, could not be rescinded from that point, and this rule was effective as of today.

**06-755            APPOINTMENTS – PLANNING COMMISSION AND BOARD OF  
ADJUSTMENT – COMMUNITY DEVELOPMENT**

Commissioner Galloway discussed Roy Hibdon's qualifications.

On motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Larkin ordered that Roy Hibdon be appointed to the Washoe County Planning Commission from District 1 for a term beginning July 1, 2006 and ending June 30, 2010.

Commissioner Galloway felt a position on the Board of Adjustment was critical to the Incline Village/Crystal Bay area because the planning activity in that area involved variances and occasionally the Board issued administrative permits. He said he would like to keep government close to the people there, and he discussed Philip Horan's qualifications.

Commissioner Galloway felt these appointments achieved the best balance even though Incline Village/Crystal Bay had representatives on both boards in the past, and he discussed his reasons for that opinion. He said Mr. Hibdon had agreed to consult with Mr. Horan if an issue came before the Planning Commission that affected the Lake.

In response to the call for public comment, Gary Schmidt discussed the role alternates played in being able to conduct the Board of Equalization hearings. He felt alternates should be created for these boards and that the Commissioners were derelict in not doing so.

On motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Larkin ordered that Philip Horan be appointed to the Washoe County Board of Adjustment from District 1 for a term beginning July 1, 2006 and ending June 30, 2010.

After discussion of the nominees, on motion by Commissioner Sferrazza, seconded by Commissioner Weber, which motion duly carried, Chairman Larkin ordered that Neal Cobb be appointed to the Washoe County Planning Commission as the North of the Truckee River representative for a term beginning July 1, 2006 and ending June 30, 2010.

**06-756            FURNITURE PURCHASE – HEALTH DEPARTMENT – PUBLIC WORKS**

Commissioner Galloway was concerned where the line would be drawn on this type of purchase. He felt the Health Department was functioning with the furniture it had, and this was a lot of money. He asked if a cost benefit study had been done. He was concerned the public would perceive their money was not being used wisely.

Katy Singlaub, County Manager, said Health Department staff occupied extremely cramped quarters and this would create 55 office spaces. She said additional staff was being added and, if additional space was not built, the County had to provide adequate work facilities. She said Dr. Mary Anderson, District Health Officer, would be happy to take the Commissioners on a tour of the facility challenges.

Commissioner Galloway was concerned about how many other departments would be in line for new furniture if he approved this item based on the staff report. He said he would like this item continued so he could take the tour and obtain more information so there would be a benchmark against which future requests could be judged.

Ms. Singlaub said this item could be deferred, but there were standards for space for office employees as part of the master planning process. She said adequate space was not being provided for Health Department employees based on County space requirements and that information should have been included with the staff report.

Commissioner Galloway requested a checklist like the one included with a sole source designation request and that this item be continued.

Tom Gadd, Public Works Director, explained 87 employees were crammed into the second floor, and 32 would be moved to the first floor after the area was remodeled. He indicated the furniture purchase had been in the Capital Improvement Plan for over a year and was coming out of this fiscal year's funding. He said the purchase would fall into next year's funding if it was delayed.

Ms. Singlaub asked if provisional authority to expend the money could be granted to encumber the funds in this year's budget.

Commissioner Galloway said to go ahead but give him the tour and work on a protocol for furniture purchases. He also requested management formalize the contents of the staff report for future requests like this one.

In response to the call for public comment, Gary Schmidt supported the tour but opposed the purchase of furniture for the Health Department. He discussed the lobby area and what improvements should be made.

Upon recommendation of David Solaro, Capital Projects Division Director, through Mr. Gadd, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the furniture purchase for the Health Department Furniture Remodel utilizing an existing State of Nevada contract with Reno Business Interiors in the amount of \$179,995.78 be approved. It was further ordered that a tour be provided to interested Commissioners and a policy be created to address future furniture requests.

**06-757            SUN VALLEY PEDESTRIAN, BICYCLE AND DRAINAGE  
ENHANCEMENT FACILITIES CONSTRUCTION – PUBLIC  
WORKS**

Commissioner Weber requested this item be deferred because she had not alerted the Sun Valley Citizen Advisory Board (CAB) that the construction of pedestrian, bicycle and drainage enhancement facilities would be discussed today. Katy Singlaub, County Manager suggested continuing this item until the July 25, 2006 meeting.

In response to the call for public comment, Gary Schmidt said he was appointed to the Sun Valley General Improvement District (GID) committee dealing with beautifying Sun Valley Boulevard; and he discussed the problems associated with it.

Commissioner Weber commented she had been working with the Sun Valley GID and the CAB for over four years on beautification projects. She said great things had happened in Sun Valley because the County worked with the GID along with the Sun Valley Pedestrian and Safety task force on the projects. She asked the GID and the CAB be informed of the discussion on July 25th so they could contribute any ideas they might have; and, in fact, she believed there was already a list compiled.

Tom Gadd, Public Works Director, said the GID did have a list of areas they wanted worked on. He said the GID had some funding issues on providing additional funds this year. He indicated staff would get the list by July 25th.

Commissioner Weber asked if it would be best to get on their agendas prior to them coming here. Mr. Gadd indicated the GID had some money to put towards this, and the Roads Department had been working with them to decide what could be done for the amount of money they had. He said, while staff was interested in any ideas the CAB had for the enhancement projects, they were two different things. Commissioner Weber commented she was looking at the different issues on Sun Valley Boulevard as being one issue. Mr. Gadd said the Roads Department spends money maintaining the existing infrastructure on Sun Valley Boulevard, and he discussed some of the work that was done. He said the Sun Valley Boulevard issues included safety, weeds, drainage, sidewalks, and bike paths. He said they have to be dealt with one at a time to get anything done.

**9:30 p.m.** Commissioner Sferrazza left the meeting.

Commissioner Weber suggested accepting the report and coming back in August to continue this after discussing the issues with the GID and the CAB.

Commissioner Galloway agreed. He believed Commissioner Weber wanted a list of everything that needed to be done regardless of how it would be paid for. He said staff could figure out who would pay for the various items once there was a list. Mr. Gadd said putting together a list of that magnitude was not an easy task. Commissioner Galloway suggested it could be done in phases. Mr. Gadd said staff would put together what it could; but, in the meantime, there was a kickoff meeting today for new enhancement projects between the Nevada Department of Transportation and the Public Works and Parks Departments.

Commissioner Galloway commented that everyone needed to be treated equally and having the list was not promising to do it all.

Upon recommendation of Roger Van Alyne, Capital Projects Division Director, through Mr. Gadd, on motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that the report be approved and that a collective list be obtained from the GID and CAB and brought back to the Board.

**RESOLUTION – GRANTING FUNDS – RESTART FAMILY  
SHELTER ENDOWMENT FUND – FUTURE SUPPORT  
OPERATION OF HOMELESS SHELTERS FOR FAMILIES –  
MANAGEMENT SERVICES/GRANTS ADMINISTRATOR**

Commissioner Galloway stated the County's contribution would not fully endow the operation of the shelter. He felt it would be prudent to state the amount would be pledged subject to the receipt of other donations within a specified time period.

Katy Singlaub, County Manager, stated this was an end of the year fiscal action that was necessary because the money was not expended due to the shelter not being built. She explained this action would capture the money and set it aside to be used at the Board's direction. She emphasized this was money allocated by the Board for that purpose and would only be used for that purpose. She agreed this would not create a very big endowment and there would be additional money needed later.

Commissioner Galloway asked if the money could be redirected if there were not enough other sources to get a meaningful endowment. Ms. Singlaub replied there would be about that amount annually to provide support for the shelter once it was operating. She indicated there was a similar amount budgeted for next year. She stated this would add to the amount they had available for operations within the budget submitted to and approved by the County.

Commissioner Galloway commented this was not a typical endowment where the interest on the money was used to pay expenses. Ms. Singlaub replied this was more like a reserve.

Gabrielle Enfield, Grants Administrator, reiterated the endowment was established specifically for this purpose and would be used for operating expenses. She said this contribution would only partially fund the endowment, and the Restart Board was doing a community campaign to obtain the rest of the endowment.

Melany Denny, Restart Inc. Executive Director, stated the endowment was primarily set up so only the interest would be touched, and it was hoped \$50,000 in interest would be generated annually. She explained there was a provision in the endowment that allowed up to three percent of principal to be used for operating expenses.

Commissioner Galloway asked if the money should be authorized for use as an endowment or a reserve in case the endowment was not fully funded. He said that way the money would still be committed, and Restart would not have to come back to the Board for further action.

Ms. Denny said the money represented the first significant donation to the endowment fund, which was important for Restart's ability to be successful in their capital campaign. Chairman Larkin commented it was seed money.

Ms. Singlaub felt Commissioner Galloway was suggesting giving Restart greater flexibility by letting them decide if they wanted to leave the money in the endowment. Commissioner Galloway agreed he was trying to give them a way to use the money if they did not raise the rest of the money for the endowment fund. He indicated his preference was the money went into the endowment.

Ms. Denny explained there was an account set up for the family shelter that was separate from the endowment and the money could go into that account to be used for operating.

Melanie Foster, Legal Counsel, stated the resolution was specifically written with this scenario in mind. She said, even through the money would go into the endowment fund, the Board controlled its use. She explained any expenditure of the gift was conditioned upon compliance with the terms of a grant program contract that the County would require Restart to enter into with the County the year the shelter begins operation.

Ms. Singlaub said the Restart Board had established the requirements for the fund that could be changed only after going through a process to do so.

Upon recommendation of Ms. Enfield, through John Slaughter, Management Services Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the following resolution be adopted and Chairman Larkin be authorized to execute the same:

**RESOLUTION** – Authorizing the Grant of Public Money to a Private Nonprofit Organization

**WHEREAS**, NRS 244.1505 provides that a board of county commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the county and that a board may make a grant of money to a private organization, not for profit, to be expended for a selected purpose; and

**WHEREAS**, the Board of Commissioners of Washoe County has determined that a certain amount of money is available for fiscal year 2005-2006 for community support grants, which grants will provide a substantial benefit to the inhabitants of Washoe County and which are made to private nonprofit organizations; now, therefore, be it

**RESOLVED**, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Restart Inc., a private, nonprofit organization, a grant of funds for fiscal year 2005-2006 in the amount of \$141,271 (Community Support), which shall be deposited in the Restart

Family Shelter Endowment Fund at the Community Foundation of Western Nevada.

2. The purpose of the grant is to support the operation of the Family Shelter at the Community Assistance Center when it is completed. The general conditions and limitations upon use of the grant funds are set forth in the Grant Program Contract for fiscal year 2005-2006, which Grant Program Contract is attached hereto and incorporated herein by reference.
3. Expenditure of the grant of funds upon completion of the construction of the Family Shelter shall be subject to all the terms and conditions of the Grant Program Contract in effect for the fiscal year during which the Shelter begins operation.

It was further ordered that the Finance Department be directed to make the necessary adjustments.

**06-759            REQUEST FOR QUALIFICATIONS – CHANGE MANAGEMENT INITIATIVE CONSULTANT – BALDRIDGE NATIONAL QUALITY PROGRAM - MANAGER**

In response to Commissioner Galloway, Katy Singlaub, County Manager, said this was limited to the Request for Qualifications and did not cover the cost of the consultant.

Upon recommendation of Ms. Singlaub, John Slaughter, Management Services Director, and John Berkich, Assistant County Manager, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that the issuance of a Request for Qualifications to retain a qualified consultant to lead a County-wide initiative to promote high performance pursuant to the Baldrige National Quality Program be approved.

**06-760            BILL NO. 1490 – AMENDING WCC SECTION 5.365 – EXPANDING LEGISLATIVE AND LOBBYING ACTIVITIES**

Bill No.1490, entitled, “**AN ORDINANCE AMENDING SECTION 5.365 OF THE WASHOE COUNTY CODE BY ADDING LANGUAGE THERETO WHICH ADDS FEDERAL AND LOCAL GOVERNMENT LEGISLATIVE AND LOBBYING ACTIVITIES TO THOSE FOR WHICH REIMBURSEMENT OF REASONABLE AND NECESSARY LOBBYING EXPENSES MAY BE SOUGHT BY COUNTY OFFICERS AND EMPLOYEES,**” was introduced by Commissioner Humke, the title read to the Board and legal notice for final action of adoption directed.

06-761

**BILL NO. 1491 – AMENDING WCC CHAPTER 5 – COUNTY  
MANAGER APPROVAL OF INCIDENTAL FOOD AND  
ENTERTAINMENT EXPENSES – AUTHORIZED ACTIVITIES**

Bill No.1491, entitled, “AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING A NEW SECTION TO CHAPTER 5 AUTHORIZING THE COUNTY MANAGER TO APPROVE EXPENDITURES FOR INCIDENTAL FOOD AND ENTERTAINMENT EXPENSES FOR CERTAIN AUTHORIZED ACTIVITIES IN AMOUNTS LESS THAN \$2,500,” was introduced by Commissioner Weber, the title read to the Board and legal notice for final action of adoption directed.

**LEGISLATIVE ISSUES – LEGISLATIVE AFFAIRS**

Katy Singlaub, County Manager, said John Slaughter, Management Services Director, was looking forward to having a discussion with the Board at the July retreat about the County’s legislative platform. She reminded the department heads and staff that there were only five more meetings of the County Commission before the bill draft requests had to be approved for submission. She said those would be brought before the Board in July.

**REPORTS/UPDATES FROM COUNTY COMMISSION  
MEMBERS**

Commissioner Galloway reported there would be the usual Tahoe Regional Planning Agency meeting on June 28, 2006.

Chairman Larkin reported the Regional Transportation Commission special meeting was rescheduled for July 7th at 9:00 a.m.

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**9:48 p.m.** There being no further business to come before the Board, the meeting adjourned.

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**ROBERT M. LARKIN**, Chairman  
Washoe County Commission

**ATTEST:**

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**AMY HARVEY**, County Clerk  
and Clerk of the Board of  
County Commissioners

*Minutes Prepared by  
Stacy Gonzales and Jan Frazzetta  
Deputy County Clerks*